



Republic of the Philippines  
**Department of Education**  
REGION IV- A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

01 July 2025

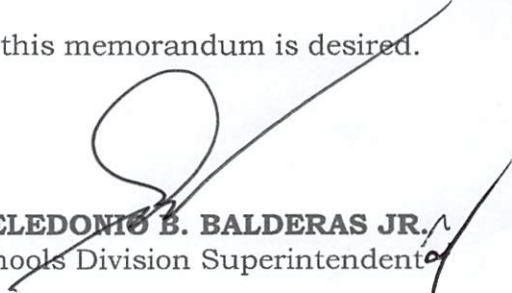
DIVISION MEMORANDUM

No. 401 s. 2025

**REITERATION OF THE "NO COLLECTION POLICY" ON DEPED TEXTBOOKS (TXS) AND TEACHERS MANUALS (TMS)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

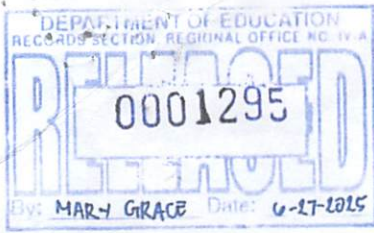
1. Relative to **Regional Memorandum No. 463, s. 2025** titled **Reiteration of the "No Collection Policy" on DepEd Textbooks (TXS) and Teachers Manuals (TMS)**, this Office reminds all School Heads of the above subject.
2. All school heads shall communicate the "No Collection Policy" clearly to teachers, parents, and other stakeholders.
3. The SDO shall conduct monitoring of this policy to ensure that no learner or teacher is denied access to learning resources due to unauthorized collections from July 2 – 12, 2025.
4. For inquiries, please contact Montano L. Agudilla Jr. thru this email [montano.agudillajr@deped.gov.ph](mailto:montano.agudillajr@deped.gov.ph) or at 09081345495.
5. Immediate dissemination of and compliance to this memorandum is desired.

  
**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

Encl.: As stated  
Reference: RM No.463, s. 2025  
To be indicated in the Perpetual Index  
under the following subject:

**NO COLLECTION POLICY**

SGOD- reiteration on the "no collection policy" on deped textbooks (txs) and teachers manuals (tms)  
SGOD1T1R-003096/July 1, 2025



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



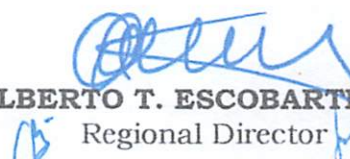
24 June 2025

**Regional Memorandum**  
No.463 s. 2025

**REITERATION OF THE "NO COLLECTION POLICY"  
ON DEPED TEXTBOOKS (TXS) AND  
TEACHERS MANUALS (TMS)**

To **Schools Division Superintendents**

1. In support of the Department of Education's commitment to uphold access to free quality education, this Office reiterates the strict implementation of the "No Collection Policy" regarding the distribution and use of DepEd-provided Textbooks (TXs) and Teachers' Manuals (TMs). These materials are government property and are provided free of charge to all learners and teachers in public schools. No amount or fee, in any form, should be solicited or collected in exchange for these instructional materials.
2. The Procurement of the Development, Printing, and Delivery of Textbooks and Teachers' Manuals, along with the Provision of Electronic Textbooks and Teacher's Manuals for Grades 4, 7, and Senior High School (SHS) was facilitated by the DepEd-Bureau of Learning Resources (BLR). These learning resources have been centrally funded and distributed by the Department and therefore must not be subject to any form of payment, contribution, or collection from parents, guardians, or learners.
3. Schools Division Offices are directed to instruct all School Heads to communicate the "No Collection Policy" clearly to teachers, parents, and other stakeholders. Any report or practice of collecting payments or contributions for DepEd-provided textbooks and teachers' manuals must be immediately addressed and reported to the appropriate authorities for necessary action. Furthermore, SDOs are likewise enjoined to closely monitor the implementation of this policy and ensure that no learner or teacher is denied access to learning resources due to unauthorized collections.
4. For guidance, immediate compliance, and widest dissemination.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

02/ROC2



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